



Job Vacancy

Organisation: Hull Food Partnership

Position: Food Inequality Officer

Hours: 30 hours per week

Salary: £28,000 pa FTE pro rata

Annual Leave: 20 days pa pro rata

Reports to: The Hull Food Partnership Steering Group and Chair

Summary of Purpose

Funding has been awarded to Hull Food Partnership by RB (Reckitt Benckiser) to create a Food Inequality Officer post in Hull with the aim of creating a joined-up approach to tackling food poverty, food insecurity and the wider financial exclusion issues that lead to food poverty across the city and start to consider realistic and working solutions.

There is a fundamental need to support well-being and health for everyone. It is critically important that everyone is able to access affordable, healthy food appropriate for their cultural, religious and dietary needs on a daily basis.

This post will be 30 hours per week, worked flexibly, initially for a fixed term of 17 months but may be extended subject to funding. Occasional evening and weekend work will be required, for which time off in lieu will be granted. A city centre office base is provided, though the role will also allow for some level of home working by agreement and will require travel across the city to different locations for stakeholder engagement.

The role is based within Rooted in Hull, reporting to and working on behalf of the Hull Food Partnership which is a member of the Sustainable Food Places (SFP) network.

Background and information about role

This role will build and strengthen earlier work around building alliances with organisations and stakeholders working together to address food poverty in Hull, including; Hull City Council, a wide variety of community groups, partnerships and boards, Hull Clinical Commissioning Group, schools, Department of Work and Pensions, Voluntary Sector Groups, Faith groups, people with lived experience of food poverty and many others.

The main role of the Food Inequality Officer will be to build on and strengthen past work through the development of the Hull Food Inequality Alliance, actively engaging with wide range of stakeholders and facilitating collaboration to develop a city-wide strategic action plan to tackle food poverty in Hull that also addresses the financial exclusion and financial insecurity issues that contribute to food poverty.

A key responsibility of this role will be to research and map current initiatives and levels of access to emergency and affordable food and the inter-relationship with wider support and advice services. The aim of this research is to identify areas where provision may be lacking and/or can be further developed and done better, and look at models of good practice that can be replicated.

This role will lead on the food poverty/food inequality aspect of the Hull Food Partnership alongside the Food partnership Development officer brief working towards the SFP Silver Award and will embed the work of the Hull Food Inequality Alliance⁷ into the Hull Food Partnership and into relevant strategic structures and partnerships in the city.

The role will also oversee and manage a small grant scheme for projects that address food inequality and financial exclusion holistically at community level.

*The Food Inequality Alliance will be a subgroup of the wider Hull Food Partnership which is working within the Sustainable Food Places framework (<https://www.sustainablefoodplaces.org/>) to tackle the key food issues in the city.

Main Duties/Responsibilities

- To co-ordinate the city wide Hull Food Inequality Alliance with the aim of taking a joined-up approach to tackling food poverty in Hull.
- Lead on the food poverty strand of Hull's Bronze Award Sustainable Food Places Action Plan and work towards Silver Award accreditation
- To develop a city-wide Food Equality Action Plan with active participation and contributions from local partners and stakeholders using the evidence gained by:
 - mapping provision of emergency food and affordable food throughout the city to assess areas of need and levels of food poverty
 - comparing current provision with levels of need across the city, identifying gaps and suggesting innovative approaches to tackle these areas working with current providers
 - actively engaging with advice and support services to identify linkages to preventing and addressing food poverty and ensure financial inclusion issues are addressed in the action plan
 - facilitating engagement with people with lived experience of food poverty in the development of the action plan.
- Open up research links with the University of Hull
- Capture key lessons and messages from the COVID-19 food response
- Build links, effective collaborations & active working relationships with key stakeholders
- Represent Hull Food Partnership / Food Inequality Alliance at city wide meetings, boards and events in relation to food inequality
- Act as a central contact for organisation across the city relating to food inequality and food insecurity.

Other duties

- To work alongside the Hull Food Partnership Development Officer to organise a Food Inequality summit.
- To participate in planning and strategic discussions around tackling food inequality related initiatives e.g. Healthy Holidays
- Use a wide range of communication media – press, radio, TV, social media, promotional material – to effectively publicise the work of the Hull Food Partnership and Food Inequality Alliance
- To record activities and gather data for funding reports.
- To carry out any other duties which may be reasonably requested that are commensurate with the post.
- To research and write further funding applications to develop the role for long term sustainability in line with the SFP food charter and action plan.

General

The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility

The above duties may involve having access to information of a confidential nature, which may be covered by the Data Protection Act. Confidentiality must be maintained at all times.

The post holder must be flexible to ensure the operational needs of Rooted in Hull and partnership organisations are met. This includes undertaking duties of a similar nature and responsibility as and when required.

Rooted in Hull is committed to safeguarding and promoting the welfare of every child, vulnerable adult and service user and expects all staff and volunteers to share this commitment and participate in training as required. The post holder shall comply with measures that are introduced to ensure equality of opportunity and non-discrimination and will be expected to promote and follow all current Rooted in Hull policies and procedures.

The Health & Safety at Work Act (1974) and other legislation places responsibilities for Health & Safety on all employees. Therefore, it is the post holder's responsibility to take reasonable care for the Health and Welfare of him/herself and other employees in accordance with legislation and Rooted in Hull specific Health & Safety policies and procedures. It is the responsibility of the individual to inform the Health & Safety Department and their line manager (In Strictest Confidence) of any health related issues which could affect their work duties and require measures to be implemented to ensure the post holder can carry out their duties safely.

Where the post holder is disabled every effort will be made to supply all the necessary employment aids, equipment or adaptations to enable him/her to perform the full duties of the job. If however, a certain task proves to be unachievable then job redesign will be given full consideration.

It is the responsibility of the individual to inform the Health & Safety Department (In Strictest Confidence) of their medical history and any changes which could affect their work duties.

Person Specification

Technical Competencies (Experience and Knowledge) (Please also include here qualifications required to carry out the role)		Essential (E) or Desirable (D)
T1	Level 4 qualification with experience and understanding of complex interdisciplinary issues	E
T2	Research experience and/ or qualifications and an understanding of research methodology.	E
T3	Degree level qualifications	D
T3	Experience of leading and facilitating effective partnership working with a wide range of agencies and partners demonstrating the benefits of building long term working strategic and productive partnerships	E
T3	Experience of effectively engaging and connecting with a wide range of people in different settings showing understanding of diverse needs.	E
T4	Knowledge and understanding of food poverty and the financial / social issues surrounding it, from strategic, operational and community perspectives	E
T5	Experience of delivering community work which has a strong focus on community participation and empowerment evidencing networking and collaboration expertise.	D
T6	Experience and exposure to new digital methodology and tools available in mapping development.	D

	Skills and other	Essential (E) or Desirable (D)
S1	Excellent organisational and time management skills.	E
S2	Excellent communication skills, both verbal and written.	E
S3	To be able to engage and connect with a wide variety of stakeholders with energy, enthusiasm and understanding.	E
S4	Able to prioritise and manage own workload on daily basis.	E
S5	Competent in standard Microsoft IT packages such as Word, Excel and PowerPoint	E
O1	Full driving license	D

Department Structure

Hull Food Partnership Steering Group



Hull Food Partnership Development Officer

Food Inequality Officer

